

# NOTICE OF CANCELLATION OF AGENCY

I \ WE \_\_\_\_\_ as the Owners of the following property

ADDRESS OR NAME: \_\_\_\_\_

HEREBY GIVE NOTICE TO

_____	<input type="checkbox"/>	_____	<input type="checkbox"/>
_____	<input type="checkbox"/>	_____	<input type="checkbox"/>
_____	<input type="checkbox"/>	_____	<input type="checkbox"/>
_____	<input type="checkbox"/>	_____	<input type="checkbox"/>
_____	<input type="checkbox"/>	_____	<input type="checkbox"/>

**THAT** effective from the date of this Fax Notice of Cancellation, that I \ we **HEREBY CANCEL** any Agency Agreement you may have for the sale of my property as follows:

1. I \ we have appointed [ your name ] Sole and Exclusive Agent and they are authorised by me \ us to forward and deliver this Notice of Cancellation to you.
2. This Notice of Cancellation is given subject only to any provisions of cancellation of existing agencies that may take precedence over this notice and shall commence immediately that notice period has ended.
3. If you are currently actively working with, in current communication with, or in negotiation with any prospective purchasers please advise [ your name ] within 1 working day of this Notice of Cancellation of their names and the current state of any activities, communications or negotiations you are conducting on my \ our behalf.
4. Please refer all future enquiry or negotiations concerning my \ our property to [ your name ] forthwith as you are not authorised to conduct the same on my \ our behalf and immediately cease all marketing and advertising and remove any signs you have on my \ our property and return any records or financial information you have to [ your name ].
5. Failure to do so will result in an assumption of a failure of any Introduction that may have previously existed with that prospective purchaser(s)

This Notice of Cancellation shall not be taken as acknowledgement of any agency inferred or otherwise unless you have from me \ us a signed Agency Agreement that was an effective agency immediately prior to this Notice of Cancellation being served on you. If you have any concerns about this Notice of Cancellation please contact me \ us immediately or I \ we will regard you as having accepted this cancelation without reservation.

I \ we acknowledge to [ your name ] that I \ we give this Notice of Cancellation relying on my \ our sole judgment as to my right to cancel the prior Agency Agreement, and acknowledge you have advised me \ us as to the options available to me \ us.

SIGNED

Owner: \_\_\_\_\_ Date:            /            /20            at            am/pm

Owner: \_\_\_\_\_ Date:            /            /20            at            am/pm